

School Year 20____ - 20____

Please check appropriate box:

- ☐ Miami-Dade to Broward County
☐ Miami-Dade to Monroe County
☐ Other

MIAMI-DADE COUNTY PUBLIC SCHOOLS
Federal and State Compliance Office
489 East Drive, Miami Springs, Florida 33166
PHONE (305) 883-5323 FAX (305) 883-7544

OUT-OF-COUNTY TRANSFER REQUEST

STUDENT'S LAST NAME	FIRST NAME	MIDDLE NAME
STUDENT'S I.D. #	GRADE	HOME PHONE
HOME ADDRESS	CITY	ZIP CODE
DATE OF BIRTH: MONTH/DAY/YEAR	REQUESTED COUNTY	
CURRENT SCHOOL	REQUESTED SCHOOL	
REASON REQUESTING TRANSFER		
_____ Signature of Parent/Guardian		
_____ Date		

**OUT-OF-COUNTY STUDENT TRANSFERS WILL NOT BE PROCESSED
DURING MID YEAR TERMS, FCAT, EOC OR FINAL EXAMS.**

PARENT'S/GUARDIAN'S NAME: (Last) (First)		
E-MAIL ADDRESS		
HOME PHONE	WORK PHONE	OTHER (BEEPER, CELLULAR)

☐ WILL RELEASE STUDENT	☐ WILL NOT RELEASE STUDENT
_____ Charlene Burks, Administrative Director	_____ DATE
☐ WILL ACCEPT STUDENT	☐ WILL NOT ACCEPT STUDENT
_____ SIGNATURE	_____ DATE